

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less FY20-134 – Emergency Preparedness Technology and Training

Introduction

Responsible: Procurement and Warehousing Services (PWS)

This request is to approve the Agreement between Alice Training Institute LLC (SafePlans) and The School Board of Broward County, Florida (SBBC) for three (3) years starting December 11, 2019 through December 10, 2022 with an option for two (2) additional one (1) year Renewal Periods. SafePlans will provide a hosted software solution for emergency preparedness and will be funded by the Safety, Security & Emergency Preparedness budget. The spending authority requested is \$492,100.

Goods/Services Description

Responsible: Safety, Security & Emergency Preparedness (SSEP)

SafePlans will provide SBBC with an Emergency Response Information Portal (ERIP) to maintain emergency plans, security assessments, emergency drills, and train staff on emergency response, tactical site map viewing; such as floor plans and facility images. Each SBBC site will be able to create and maintain its own emergency plan, and SBBC will be able to view previous security assessments and conduct future assessments with ERIP mobile app. District Employees will be able to analyze aggregate data related to security assessments and emergency drills in order to make risk-based decisions. SBBC staff will participate in interactive learning courses relating to emergency response. Tactical site mapping provides secure access to information to improve emergency response.

The District will be able to monitor the status and completion of emergency drills. Tasks are assigned identifying the date, type of drills and number of drills. SBBC staff will be trained on the developing, editing, and managing of emergency plans.

SafePlans will provide on-site training as well as E-Learning and Webinars. Training will be coordinated through the Office of School Performance & Accountability.

Procurement Method

Responsible: PWS and SSEP

After an analysis of the marketplace benchmarking Pinellas County Schools, Polk County Schools, and a Houston-Galveston area consortium, Procurement & Warehousing Services and SSEP determined that piggybacking on the Pinellas County Schools RFP solicitation and agreement offered the best value, but the remaining term was insufficient to substantiate a reasonable business case for SafePlans' end.

Ultimately, SBBC negotiated lower pricing and the negotiation was performed in accordance with Purchasing Policy 3320, VI (C)(5)(c), and Section 6A-1.012(14), F.A.C., permit the acquisitions of Information & Technology as defined in Section 282.0041(14), Florida Statutes.

Recommendation of \$500,000 or Less
FY20-134 – Emergency Preparedness Technology and Training
December 10, 2019 Board Agenda
Page 2

Financial Impact
Responsible: PWS and SSEP

The total spending authority requested is \$492,100, which represents the cost of software licensing, software hosting, implementation, import of previous assessments, and training as detailed below:

Description	Year 1	Year 2	Year 3
Implementation, Training one (1) time costs	\$166,450	\$0	\$0
Annual recurring cost	\$108,550	\$108,550	\$108,550
Totals	\$275,000	\$108,550	\$108,550

SBBC staff negotiated \$243,400 savings off the implementation, training and annual recurring costs.

The approval of this recommendation does not mean the authorized amount will be spent.